NAAC Institutional Quality Sustenance and Development Survey 2011-12

1.

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

- 1. General Profile
- 2. IQAC (Internal Quality Assurance Cell) activities
- 3. Academic and Research Outputs
- 4. Student Mentoring and Support System.
- 5. Governance and Innovation.

The activities of the institution in the above five sections or in other lelevant areas are being surveyed to create a quality profile for the year in relation to institutional visition and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement of categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

The survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will authmatically reach NAAC.

In cse you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

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2.

1. Kindly provide the details of the institution

Name of	P.W.S. Arts and Commerce College, Nagpur-26		
Institution :			
Year of	11/05/1968		
Establishment of the			
Institution:			
Address Line	Kamptee Road		
1 : Address Line 2 :	Teka Naka		
City/Town :	Nagpur		
State :	Maharashtra		
Postal Code :	440026		
Email			
Address :	principal@pwscollege.edu.in		

2. NAAC Accreditation/ Reaccreditation Details

Year of	
Accreditation/	December 2003 & October 2011
Reaccreditation:	
Current Grade :	В
CGPA :	2.64

3. Institutional Status

Affiliated Parmanent

4. Contact Person Details

Name of Head of Institution:	Dr. Ramesh P. Gan
Contact Phone :	0712-2653711
Email :	principlal@pwscollege.edu.in
Website URL :	http://www.pwscollege.edu.in/
Name of IQAC Co-ordinator	Dr. Shubha Mishra
Email :	shubhamishra2007@gmail.com

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com. etc.)	3
Post Graduate (MA/M.Sc./M.Com. etc.)	10
Research Programmes (M.Phil/P.hD)	2
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/ Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programes designed	0
Programes under revision	0
Interdepartmental collaborative programmes	7
Inter institutional collaborative programmes	01

Number of review committee recommendations implemented (Total)

Number of NAAC peer team recommendations implemented

Number of UGC/any other expert committee recommendations implemented

Number of review committee recommendation under implementation

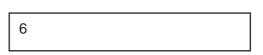
Number of NAAC peer team recommendations under implementation

Number of UGC/ any other expert committee recommendations under implementation

5		

0

0



2				
2				



7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	34
Total faculty on rolls	30

Faculty added during the year	0
Faculty positions vacant	4
Faculty left during the year	0
Total number of visiting faculty	30
Total number of guest faculty	0

8. Qualification of Faculty

PhD and Above	11
M Phil	16
Masters	30
Any other (Specify)	15 M.A. and Other post Graduate Degrees

9. Faculty qualification improvement

PhD awarded to	0
existing faculty	
M Phil awarded to	0
existing faculty	
Any other	0
degree awarded	
to existing faculty	

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff	34
(total sanctioned)	

Administrative staff (Actual strength)	30
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	4

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	1
Technical Support Staff (Actual strength)	1
Added during the year	0
Left during the year	0
Number of posts vacant	0

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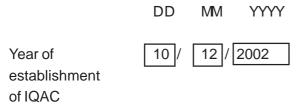
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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details



13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	18
Number of Alumni in IQAC	2
Number of Students in IQAC	1
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	4
Number of Technical Staff in IQAC	0

Number of Management Representatives	2
Number of External experts in IQAC	0
Number of any other stakeholder and community representatives	2
14. IQAC Meeting	s

14. IQAC Meetings

Number of IQAC	2
meetings held	
during the year	

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	1
Number of value added programmes proposed	2
Number of skill oriented programmes proposed	3
Number of faculty competency and development programmes proposed	2

Number of other staff development programmes proposed	0
Number of student mentoring programmes proposed	0
Number of co-curricular activities proposed	5
Number of inter departmental cooperative schemes proposed	2
Number of community extension programmes proposed	5
Any other programmes proposed (Specify)	5

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of	
academic	0
programmes	
implemented	
Number of value	3
added	
programmes	

implemented

Number of skill oriented	4	
programmes implemented		
Number of faculty competency and development programmes implemented	2	
Number of other staff development programmes implemented	2]
Number of student mentoring programmes implemented	2]
Number of co-curricular activities implemented	10]
Number of inter departmental cooperative programs implemented	5	
Number of community extension programmes implemented	6	
Any other programmes suggested that are implemented (Specify)	0	

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of particpants from outside	0
Number of external experts invited	0
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as	0

19. Did IQAC receive any funding from UGC during the year ?

No

collobrative programes

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

|--|

0

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- 1. Special concession in fees for below poverty line students.
- 2. Study facilities in the library
- 3. free admission to Students of Sports

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5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic	0
programes developed or designed by faculty	
Number of faculty members involved in curriculam restructuring/revision/syllabus development	6
Number of programes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	80%
Percentage of classes engaged by guest faculty and temporary teachers	40%
Number of self financed programmes offered	10
Number of aided programmes offered	2

Number of programmes	0	
discontinued during		
the year		

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of
courses where
student feedback
is taken

80%

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	3
Number of major ongoing projects	0
Number of minor ongoing projects	15
Number of major projects completed	0
Number of minor projects completed	8

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research papers accepted for publication in international peer reviewed journals

Number of research papers accepted for publication in national peer reviewed journals

Average of impact factor of publications reported

Number of books published

Number of edited books published

Number of books (single authored) published

Number of books (coauthored) published

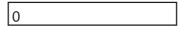
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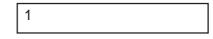














Numbers of conferences 75 attended by faculty Number of international 20 conferences attended Number of national 60 conferences attended Number of papers 45 presented in conferences Number of papers 12 presented in international conferences Number of papers 35 presented in national conferences Number of conferences 1 organized by the institution 20 Number of faculty acted as experts resource persons Number of faculty acted 0 as experts resource persons - international 0 Number of faculty acted as experts resource persons - national 0 Number of collaborations with international institutions Number of collaborations 0 with national institutions Number of linkages created during 0 the year

Total budget for research for current year as a percentage of total institution budget	1%
Amount of external research funding received in the year	252000/-
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	2
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource	15

persons/reviewers/referees

or any other significant research activities

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6.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	3440
Actual enrollment during the year	2611
Student dropout percentage during the year	24
Success percentage in the final examination across the courses	46
Number of academic distinctions in the final examination and percentage	5
Number of students who got admitted to institutions of national importance	10

Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/SET	2
Number of students qualified GATE/ CAT/ other examination (Sp	

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students	300
participated	

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students	500
participated	

32. Career Guidance

Number of career guidance programmes organized	4
Percentage of students participated in career guidance	25

programmes

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Nhumber of	450
Number of	450
students	
participated in	
campus selection	
programmes	
Number of	180
students	
selected for	
placement	
during the year	

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

Number of	2
	2
programmes	
organized	

37. Student activities

Number of	20
students	
participated in	
external cultural	
events	
Number of	3
prizes won by	
students in	
external cultural	
events	

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

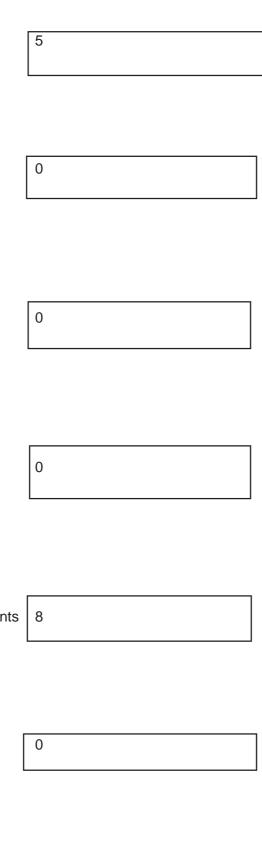
Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

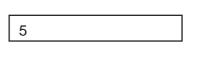
Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events 0



Number of prizes won by students in state level sports and games events 0

Number of prizes won by students in university level sports and games events



Number of sports and games events conducted by the institute for the students

urban students

2		
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38. Composition of students

Percentage of Scheduled Caste	56%
Percentage of Scheduled Tribe	3.54%
Percentage of other backward communities	14.15%
Percentage of women students	50.32%
Percentage of physically challenged	0.15%
Percentage of rural students	20%
Percentage of	80%

39. Scholarships and Financial Support

Number of students	1400
availing financial support from the	
institution	
Amount disbursed as financial support from the institution	5547650/-
Number of students awarded scholarship from the institution	40

0

Number of students received notable national/international acheivements/ recognition

40. Student initiatives

initiated by students

Number of	10
community	
upliftment	
programmes	
initiated by	
students	
Number of	6
literary	
programmes	
initiated by	
students	
Number of	6
	0
social action	
initiatives based	
on science /	
environment	

Number of student research initiatives 5

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7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

Separate Reading room facilities for Research Scholar, Teachers, Girls and Boys in Library Quick admission Process. completed in a day Free Admission to Students in Sports Quota

45. Is a Management Information System (MIS) in place ?

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance
- 2. Student admission
- 3. Student records
- 4. Evaluation and examination procedures
- 5. Research administration
- 6. Others

(enter the respective details corresponding to the serial numbers)

First Two

47. Existence of learning resource management

	Yes	No
e-database in library	yes	
ICT and smartclass room		no
e-learning sources (e-Books, e-Journals)	Yes	
Production of teaching modules	Yes	
Interactive learning facilities	Yes	

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	0
Alumni	10,000/-

contribution Wellwishers

0	
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49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	38,00,000/-
Amount spent for student welfare	0
Amount spent for staff welfare	0

50. Is delegation of authority practiced

Yes

resolved

51. Does grievance redressal cell exist ?

	Yes	No
Faculty		No
Students	yes	
Staff		No

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	0	
Number of	0	
grievances resolved		

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of	0	
grievances		
received		
Number of	0	
grievances		
resolved		

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency

Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Ample Infrestructure ■Well Equipped Library
- Large number of students from weaker sections

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

First Generation Learners Total dependance on UGC Grants 59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

Career oriented coursesResearch centre for Pali and Buddhist Studies

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

Employment avenues are limited to local area
since large number of students are working soft skills courses are not successful

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

Increased number of MRPs
Increased number of publication
sports achievements have increased

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

Due to NAAC requirements of ICT at the admission level and classroom level have significantly increased

employment and placement cell has become functional

The suggesstions of IQAC are seriously implemented.

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8.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation.

Any substantial charges / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.
